



## MINUTES OF A MEETING OF THE BOARD OF TRUSTEES FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 3<sup>th</sup> AUGUST 2020

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

**Present:** Phil Muir (Principal) (PM)  
Kate Punturiero (Chairperson) (KP)  
Sally Clendon (SC)  
Simon Archer (SA)  
Katrina King (KK)  
Kim Jones (KJ)  
Spencer Willis (SW)  
Joel King (Deputy Principal) (JK)  
Angela Teague (Assistant Principal) (AT)  
Rangi Clarkson (Board Secretary)

Guest Speakers: Michael O'Brien (MO)  
Amanda Leith (AL)

Apologies: Zane Cooper (ZC)

**Meeting commenced:** 6.31pm

### 1. Minutes of the Meeting of the Board 15 June 2020

Moved KP, Seconded KK

That the Minutes of the Board Meeting held on 15 June 2020 be approved.

Motion to give Spencer Willis (SW) speaking rights for the meeting

Moved KP, Seconded PM

### 2. Declarations of Interest – All

None

### 3. Guest Speaker – NZSTA (MO),

Mr O'Brien (MO) joined the meeting 6pm to present the findings from the survey.

General discussion held

MO left the meeting following his presentation at 6:31pm

### **Guest Speaker - Self Directed personalised programme (AL)**

Ms Leith joined the meeting at 6.31pm

Presentation of Self Directed personalised programme ensued.

- Talked through the Self Directed personalised maths programme which is being used in conjunction with DMIC happening in Rakino
- Number and Strand maths – compatible with AWS and eASTTLE
- Learning progressions with NZ curriculum
- Personalised programmes are set up based on individual ability

AL left the meeting following her presentation at 6.47pm

### **4. Between Meeting Resolutions**

None

### **5. Correspondence**

SPIDS letter sent. Talked about further in the meeting

### **6. Mid Year data analysis (JK)**

Joel talked through the Mid year data analysis. Is a snapshot of data at the time.

Discussion points ensued:

- Reading is strongest level of achievement so far this year, followed by maths, then writing
- Year 7 cohort is achieving slightly higher than year 8 cohort
- Year 8 cohort is a large cohort
- Is there any support that the board can give in regards to analysing data
- Need the ability to break down the data to better understand where we are at

JK left the meeting following his presentation at 7.38pm

- **Principals report (PM)**

The report was taken as read. Discussion points ensued.

- Northcote Intermediate is on the front page of Interface magazine
- Chicken coop is getting constructed
- Kahui Ako is up and going
- Netball zone day happened last week – fantastic comments around the behaviour of our students
- Local Labour candidate has approached the school re a commercial hir of the hall
- Building staff culture is a big topic
- Revised timeline given for the new playground. Due to be complete 1 September
- Fale shelter has been signed off

Motion passed for Out of zone enrolment number to be 40 with Principal moderation  
Moved KP, Seconded SA

- **Property Report**  
Updates included in Principals report

- **Finance report for July 2020**

Considering sending a cover letter with parent donations.

The report was taken as read.

Moved KP, Seconded SA

- **Policy & Procedures Review**

- **Learning Support**
- **Appointment Procedure**
- **Child Protection**

Policies were discussed and reviewed

Learning support policy needs to be updated – to be brought back to next meeting

## **11. Community consultation**

**Open day**

**Yr6 enrolment week**

**Draft 2021 Charter**

Discussed

## **12. SPIDS**

1.4m has been paid for the purchase of land.

Will sit in the bank account

## **13. Professional Development update**

Mark Osbourne leadership programme this week

## **14. H&S walkaround report back**

Well organised spaces

Learning support coordinators office is great

Main concern is motutapu and the noise. Will need amplifiers in the classrooms for teachers in that area – bring to the next meeting

## **15. EOTC update**

Engaged bigfoot adventures who will be doing a program with the whole school.

Spread out over about a month – the programme will be for 3 days

Planned for end of October through to November

Cost is approx. \$130 per student

Looking at options for a camp for next year

## **16. Staff Wellbeing Idea Term 3**

Do we have financial capacity to give a full day or 2 half days as a “holiday” for staff

Look at different ways that it can be presented – life admin day

**17. Action point update**

Action points reviewed and updated

**Meeting closed: 9pm**

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Kate Punturiero

Board Chair