



MINUTES OF A MEETING OF THE BOARD OF TRUSTEES FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 7th SEPTEMBER 2020

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

Present: Phil Muir (Principal) (PM)
Kate Punturiero (Chairperson) (KP)
Sally Clendon (SC)
Simon Archer (SA)
Katrina King (KK)
Kim Jones (KJ)
Spencer Willis (SW)
Zane Cooper (ZC)
Joel King (Deputy Principal) (JK)
Angela Teague (Assistant Principal) (AT)
Rangi Clarkson (Board Secretary)

Meeting commenced: 6.05pm

1. Minutes of the Meeting of the Board 3 August 2020

Moved KJ, Seconded KK

That the Minutes of the Board Meeting held on 3 August 2020 be approved.

2. Declarations of Interest – All

None

3. Between Meeting Resolutions

None

4. Approval of new Board of Trustees member – Spencer Willis

Motion to accept Spencer Willis for the position of trustee by selection

Motion passed unanimously.

Moved KK, Seconded SA

5. Correspondence

None

6. Principals report (PM)

The report was taken as read. Discussion points ensued.

- Been a weird time since the last board meeting.
- Students and staff have come back after the last lockdown very settled
- Really positive feedback received over lockdown period for the support of students
- Speech finals were good fun. High quality speeches were heard
- 1 x bubble operating over lockdown with between 1-10 students
- What effect has the lockdown had on the students? If we look at our midyear results, the students are not significantly behind where they were last year. Most important thing is students are happy and safe. No huge feeling that there is regression. We won't know till the end of the year. No evidence has been seen yet. Continuity of learning has been great. Only observation is that they have had a whole term out of learning. Learning new things was harder, and teaching new things over lockdown was harder. It could be a long time before we see the fallout of this experience long term
- We have a small group of students who need the extra support during lockdown. The biggest issue has been the disengagement of the students in relation to online learning. There were a few parents and students (6 or 7) who had had enough of online learning. Majority of feedback from teachers this time around was that there were big chunks of kids not engaged
- The ministry prioritised giving devices to lower decile high schools, then low decile primary schools.
- Full staff PD session on Wellbeing and Resilience plan and how this can be implemented ongoing. Is aimed at the students with a strong message that staff do it with the kids. Agreement to wait till the end of term and assess the budget for wellbeing day.
- Enrolments at 195 enrolments with 45 of those being out of zone. Working through interviews at the moment. Majority have chosen to attend face to face interviews
- Playground is 98% completed.
- Fale is nearly complete – should be finished later this week
- Health & Safety focus on hygiene
- Face masks are provided to teachers should they wish to use them
- Noise level around Motutapu has been relatively quiet

Moved KP, Seconded SA

7. Finance report for July 2020

The report was taken as read. Discussion points ensued.

- Redundancy earlier in the year, was a bit of a surprise.
- Mid year reforecast? Did a reforecast in March – there isn't a need to do a mid year reforecast
- Staff budgets will be closing end of week 1 term 4. Will start budgeting for next year.
- Maybe we should revisit it in Term 4
- Letter has been drafted to go out with this weeks newsletter re school donation
- Biggest thing is the effect of the redundancy.

Moved KP, Seconded SW

8. Sports Camps & EOTC update

Sports camp

- Official word is they won't be making any decision until 14 September. Will not operate under level 2 or level 2.5. They will only operate under level 1. This year it costs just under \$450.
- Discussion - if we are able to go, should we? If Auckland went into lockdown midweek during those 5 days away, what would the options be to get everyone back. There wasn't any issue with Aucklanders returning home during the latest lockdown.
- EOTC can proceed as long as the vendors have robust health & safety protocols
- If we can make this happen for our students then we should.
- Set an expectation with parents on Facebook live feed and working through the data issues

Agreement that if we can make this happen for our students then we should.

Motion to go ahead with the sports camp after Phil and Zane has cleared with MOE. Wait for the update to send out the RAM's

Moved KP, Seconded KK

EOTC

- All confirmed with BigFoot. Have been in touch re level 2 guidelines. Waiting to send finalised programme plan through to finalise the timetables. Likely going to impact science and tech. Research is happening for camps for 2021. Reviewing options at the moment

9. SENCO update

- Register was shared with the group
- Still have quite a huge percentage of students with a range of learning difficulties – range from anxiety through to dyslexia. We have had a lot better information coming through from primary schools.
- Our Teacher Aides are accommodating and supporting students better.
- Where do we go from here? And how can we do even better?
- Next year, the amount of students with high needs is quite low compared with this year.
- Big focus at the moment on dyslexia – one of the things to be aware of is focussed on “diagnosis” and not picking up the students with speech and language difficulties as and they don't have clear “dyslexia” label.

10. Policy & Procedures Review

- Learning Support

Learning support policy was updated. Is now on school docs.

Student services coordinator is currently reviewing the attendance policies

Phils assurance over learning support policy review

11. Report on Emergent review areas – lockdown – procedures and recovery

Evaluation was done last lockdown and will aim to do that again.

No feedback as been received from ERO re last lockdown
Good information came out of lockdown reflection post series 1

12. Term 3 BOT newsletter content

Aim to go out next Thursday (17th September)

To include:

Welcome Spencer

Playground and Fale construction

Acknowledgement of most recent lockdown

Sports camp, EOTC

Resillience & Wellbeing

13. Review the Leadership role within the NZSTA internal survey

Went through internal evaluation results from the internal survey

Any questions or feedback or difference of understanding was asked.

Leadership – overall dimension is developing to integrated

Each time we make a decision how do we refer it back to the charter? It is back to us to reflect constantly. Was it the way that the questions were put to the group in this survey that lead to the answers.

Would it be useful whether we have a regular point of the agenda to cover off a point of the governance manual for people to read or ask questions?

14. Action point update

Action points reviewed and updated

15. In Committee

Meeting closed: 8.03pm

Date: _____

Signed: _____

Kate Punturiero

Board Chair