



MINUTES OF A MEETING OF THE BOARD OF TRUSTEES FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 11th DECEMBER 2020

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

Present: Kate Punturiero (Chairperson) (KP)
Phil Muir (Principal) (PM)
Sally Clendon (SC)
Simon Archer (SA)
Katrina King (KK)
Kim Jones (KJ)
Spencer Willis (SW)
Joel King (Deputy Principal) (JK)
Angela Teague (Assistant Principal) (AT)
Rangi Clarkson (Board Secretary)

Apologies: Zane Cooper (ZC)

Meeting commenced: 5.38pm

1. Minutes of the Meeting of the Board 23 November 2020

Moved KK, Seconded SA

That the Minutes of the Board Meeting held on 23 November 2020 be approved.

2. Declarations of Interest – All

None

3. Between Meeting Resolutions

None

4. Correspondence

None

5. HR Update

Teams for 2021 have been announced to all staff this afternoon.

6. Exit Interviews

Discussed exit interview process.

Would like a more formalised process

Motion: Exit interview to be scheduled with staff member as part of exit interview process with the option of including a member of the board.

Moved SA, Seconded ZC

7. Draft Budget & Annual Plan

- Discussed
- Agreed to add 50k to budget

Motion to accept budget with additional 50k from Ministry added in
Moved KP, Seconded SW

8. Action point update

Action points reviewed and updated

9. In Committee

Meeting was moved into committee

Meeting closed: 6.38pm

Date: _____

Signed: _____

Kate Punturiero
Chairperson