



MINUTES OF A MEETING OF THE BOARD OF TRUSTEES FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 22 FEBRUARY 2021

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

Present: Kate Punturiero (Chairperson) (KP)
Phil Muir (Principal) (PM)
Sally Clendon (SC)
Simon Archer (SA)
Katrina King (KK)
Kim Jones (KJ)
Spencer Willis (SW)
Zane Cooper
Joel King (Deputy Principal) (JK)
Angela Teague (Assistant Principal) (AT)
Rangi Clarkson (Board Secretary)

Apologies:

Meeting commenced: 6.11pm

1. Minutes of the Meeting of the Board 11 December 2020

That the Minutes of the Board Meeting held on 11 December 2020 be approved.

Moved KK, Seconded KJ

2. Declarations of Interest / Conflict Register

None

3. Appointment of Chair

KP nominated as BOT chair. KP accepted nomination.

KP officially appointed unopposed as 2021 BOT Chair.

4. Between Meeting Resolutions

None

5. Correspondence

Correspondence sent to Yasmine re Project manager Lee Smith and building works.

6. Health & Safety Register

Need to re-establish hazard register.

Next H&S meeting is Wednesday morning

7. Principals Report

The report was taken as read. Discussion points ensued:

- PTA group update. 1 parent volunteer to date. 3 grant applications have been put in to help cover costs for camp. Looking into options for fundraising

Moved (KP)

8. Finance Report

The report was taken as read. Discussion points ensued:

- Parent donations are down
- Computer equipment underspend

Moved (KP)

9. 2020 Analysis of Variance

Clear picture of what our achievement was last year.
Overall, the results closely mirror our 2019 results.

Key trends across all curriculum areas:

Really strong Year 7 girl cohort

Year 7 boys Maori and Pacifica achievement

10. Camp

Full school camp in last week of Term 1

Camp cost \$300.00

11. Term 1 BOT communication

Discussed next newsletter, points to cover off:

Welcome back

Lockdown message

Camp message

Sponsorship committee & financial assistance

12. Action point update

Action points reviewed and updated

9. In Committee

Meeting was moved into committee

Meeting closed: 8.03pm

Date: _____

Signed: _____

Kate Punturiero

Chairperson