



## MINUTES OF A MEETING OF THE BOARD OF TRUSTEES FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 29 MARCH 2021

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

**Present:** Kate Punturiero (Chairperson) (KP)  
Phil Muir (Principal) (PM)  
Sally Clendon (SC)  
Simon Archer (SA)  
Katrina King (KK)  
Kim Jones (KJ)  
Spencer Willis (SW)  
Zane Cooper  
Joel King (Deputy Principal) (JK)  
Angela Teague (Assistant Principal) (AT)  
Rangi Clarkson (Board Secretary)  
Kirstyn Ratu (KR)

**Apologies:**

**Meeting commenced:** 6:14 pm

### 1. Minutes of the Meeting of the Board 22 February 2021

That the Minutes of the Board Meeting held on 22 February 2021 be approved.

Moved SW , Seconded KJ

### 2. Guest Speakers

#### Te reo & Tikanga Specialist – Kirstyn Ratu

Started off well this year.

Working along programme called poutawa reo

All year 7 & 8's in classes together at present. Students responding well so far.

Will build a plan for formal testing for the end of the year.

85 students in Kapa haka. Has grown substantially

#### Learning Support – Zane Cooper

Shared updated register for the year

Lack of resilience of young people is starting to show through

Library & resource room is up and running for the year

### **3. Declarations of Interest / Conflict Register**

None

### **4. Between Meeting Resolutions**

None

### **5. Correspondence**

10YPP confirmed for commencement in May / June

### **6. Health & Safety Register**

Update register with risk associated

Shelters to be built are approved

### **7. Principals Report**

The report was taken as read.

Moved KJ, Seconded SW

### **8. Finance Report**

The report was taken as read.

Parent donations down, probably due to camp for term 1

Moved SA, Seconded KK

### **9. AOV Action Plan**

Discussed Maori & Pacifica cohort. Cohort is approx. 20% of school roll

Increase engagement by targeted interventions

Review culturally responsive pedagogy documents

### **10. Camp Update**

Camp visit last week went well.

To date, 15 students not attending

93% of students attending

53 parent helpers attending

RAMS submitted to the board Wednesday 7<sup>th</sup> (afternoon) – with a meeting on Thursday 8<sup>th</sup>

### **11. Lion Foundation grant application**

Proposed application for 3 items

- LED screen for hall
- Music equipment
- Epro8 equipment

Agreement was made to Approve the grant application for the Lion Foundation

Moved KJ, Seconded KK

**12. Succession planning**

16 months to end of Board. Couple of team members will be stepping down at the end of this year.  
Look to co-opt before the end of the year.  
Propose to start shoulder tapping for new board members.  
Michael Obrien NZSTA would like input into succession planning and cultural diversity  
Target incoming parents from this years Year 7 cohort

**13. Annual calendar review / confirmation**

Will work through the calendar & email out to members

**14. Annual check of delegations**

No changes to delegation

**15. Sub-committees update**

Discussed and updated

**16. Action point update**

Action points reviewed and updated

**9. In Committee**

Meeting was moved into committee

**Meeting closed: 8.21pm**

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Kate Punturiero  
Chairperson